

Student primer for

ClassMail

This class will be using EEE **ClassMail**. This primer gives you the basic info you need to know to get started; your instructors/TAs will tell you more.

What is ClassMail?

ClassMail email lists facilitate communication between instructors and students. This class will get important information through the ClassMail List.

Where is ClassMail?

You will receive ClassMail messages in your @uci.edu email inbox.

ClassMail Archives are on the EEE website:
<https://eee.uci.edu/mla/>

To view messages sent to your class. check your email or check the archive above. The archive is also linked at the top of every EEE page, and under your class on your MyEEE page.

More Info

Step-by-Step Instructions
<https://eee.uci.edu/help/maillist/students/>

EEE Support
Web: <https://eee.uci.edu/contact/>
Email: eee@uci.edu
Phone: (949) 824-2222

Important:

- Check your email every day so you don't miss any announcements from your instructors.
- Allow time for your instructor to respond to your emails.
- The class list is a closed discussion; do not forward mail from your classmates to others without their permission.

Send to class as a discussion:

- You can send email to the class if the instructor has enabled the mailing list as a discussion.
- Default ClassMail addresses contain the course code, quarter, and year like this example:

99105-f08@classes.uci.edu